



325 Maine Street  
Lawrence, Kansas 66044  
785-505-6179

### **Blood Bank Collection Instructions**

Positive patient identification is critical in the Blood Bank to ensure safe blood transfusion practices. Standards require that patient samples be identified with an affixed label bearing two independent identifiers, the date of collection and the phlebotomist's identity. LMH uses the legal name and date of birth as the two required independent identifiers. In addition, LMH uses a Blood Bank identification band bearing a unique number as an extra identifier to assure patient safety. Failure to observe mandatory procedures for patient identification and labeling will result in specimen rejection and recollection before testing can proceed.

Only hospital personnel trained to perform positive patient identification and proper labeling procedures are allowed to collect specimens for Blood Bank pre-transfusion testing. Non-laboratory staff are allowed to independently draw specimens in the Oncology and Surgery Departments only.

#### **ORDERS**

Requests for blood components and records accompanying blood samples from the patient shall contain sufficient information to uniquely identify the patient, including two independent identifiers (the name and date of birth). The blood bank will accept only complete, accurate and legible requests.

1. A requisition must accompany all orders to the blood bank and contain the following information:
  - a. Patient's legal name: Last, First (and Middle Initial if available)
  - b. Patient's date of birth
  - c. Physician's name
  - d. Date of specimen collection
  - e. Procedures and/or testing ordered and any special instructions
2. For inpatients and ED patients, the requisition is the CERNER order. For outpatients, the requisition is a copy of the outpatient requisition or written order.
3. Pre-operative patients or outpatients having lab work done days in advance of their surgery or transfusion may be given the option to not wear the Blood Bank ID Band on the day of blood collection but must return with the band on the day of service. It should be stressed to all patients that without the Blood Bank ID band all procedures relying on this identification must be repeated, possibly delaying necessary treatment and additional charges.
4. No computer generated labels are allowed on specimens for pre-transfusion testing.