



RightFax

Request for access to Laboratory folders in RightFax Util

Request Date:

Requester Name/Title _____

Required Information:

Employee Name	Employee Log-in	Employee Name	Employee Log-in

Please indicate the region for which access is needed (required)

- Adeptus
- Beaker Cheyenne
- Beaker Csprings
- Beaker DenMetro
- Beaker NOCO
- Beaker Sendouts

Is this request for a Supervisor or Manager?

- Yes, please grant access as an owner.
- No, this employee will be performing basic fax monitoring tasks.

Request for access to Incoming Outpatient orders

- MH_Lab_Faxes 719-365-2700 719-365-5762
- PVHS_Lab_54151 970-490-4151
- LPH Lab RightFax 720-718-0902

This completed form must be submitted via Service Manager or when emailing to an LIS Analyst.

Requests will be routed to **Support Services Applications**.
They will add or remove users as requested.