





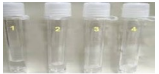




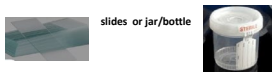




Test	Type Fixed/Fresh	Collect	Preferred/Minimum Collection Volume	Container	Label	Form	Storage and Transport	Delivery	Cause for rejection
CYTOPATHOLOGY GYN PAP TEST	Fixed	The brush/spatula are thoroughly rinsed into a properly labeled ThinPrep Pap test fixative vial. Specific instructions, as well as supplies should be obtained from the laboratory before specimen procurement. DO NOT leave collection device in vial. Once cellular material is dislodged from collection device, discard device.	N/A	ThinPrep pap Vial can be obtained from Cytology 	Name, DOB, MRN, Collection date, Specimen type and anatomical location. This information must be recorded on the side of the specimen container and not the lid.	Cytopathology Gynecological Order	Secure lid and place cytology requisition and sample in specimen bag. Refrigerate if unable to send to the lab immediately	6th Floor lab receiving	Improper labeling,, mislabeled specimen. Submitted in vial that expired according to manufacturer's label. Specimen leaked to much fluid to perform test.
CYTOPATHOLOGY EFFUSIONS or BODY FLUIDS (PERITONEAL, PLEURAL, PERICARDIAL, and also Vterous fluid)	Fresh	Collect sample in a sterile container. Do not send a Pleurx Vacuum Bottle or Vacutainer.	recommended at least 50 ml's, however there is no minimum amount required. MAX amount is 500 ml's.	STERILE 	Name, DOB, MRN, Collection date, Specimen type and anatomical location. This information must be recorded on the side of the specimen container and not the lid.	Cytopathology Non-Gynecological Order	Secure lid and place cytology requisition and sample in specimen bag. Refrigerate if unable to send to the lab immediately	6th Floor lab receiving	Improper labeling,, mislabeled specimen. Submitted in formalin.
CYST FLUID or SYNOVIAL FLUID	Fresh	Collect cyst fluid in a syringe. Remove needle and cap syringe. Do not send syringe with needle attached.	Recommend more than 0.5 ml's	Syringe 	Label syringe with name, DOB, MRN, Collection date, Specimen type and anatomical location. This information must be recorded on the side of the specimen container and not the lid.	Cytopathology Non-Gynecological Order	Remove needle and cap syringe, place in specimen bag with cytology requisition. Refrigerate if unable to send to the lab immediately.	6th Floor lab receiving	
SPUTUM	Fresh	Specimens should be directly expectorated into a sterile specimen cup.	Specimens may be collected at any time, but an early morning specimen upon the patient's arising from sleep is ideal. No required amount.	STERILE 	Name, DOB, MRN, Collection date, Specimen type and anatomical location. This information must be recorded on the side of the specimen container and not the lid.	Cytopathology Non-Gynecological Order	Secure lid and place cytology requisition and sample in specimen bag. Refrigerate if unable to send to the lab immediately.	6th Floor lab receiving	Improper labeling,, mislabeled specimen. Submitted in formalin.
CYTOPATHOLOGY BRONCHIAL LAVAGES, WASHINGS	Fresh	Collect sample in a sterile container	recommended at least 5 ml's, however there is no minimum amount required	STERILE 	Name, DOB, MRN, Collection date, Specimen type and anatomical location. This information must be recorded on the side of the specimen container and not the lid.	Cytopathology Non-Gynecological Order	Secure lid and place cytology requisition and sample in specimen bag. Refrigerate if unable to send to the lab immediately	6th Floor lab receiving	Improper labeling: mislabeled specimen. Submitted in formalin.
CYTOPATHOLOGY BRONCHIAL BRUSHES or HEPATIC BRUSH/GI BRUSH	Fresh or Fixed	Collect sample in a container with isotonic solution, e.g. RPMI, plasmalyte or normal saline. Can also be collected into Cytolyte to fix a specimen, that is available in the Cytology lab.	minimum= 1 brush for cytology and enough isotonic solution to cover brush completely.	PLASTIC CONTAINER WITH SCREW ON LID 	Name, DOB, MRN, Collection date, Specimen type and anatomical location. This information must be recorded on the side of the specimen container and not the lid.	Cytopathology Non-Gynecological Order	Secure lid and place cytology requisition and sample in specimen bag. Refrigerate if unable to send to the lab immediately	6th Floor lab receiving	Improper labeling: mislabeled specimen. Submitted in formalin.
CYTOPATHOLOGY CEREBROSPINAL FLUID	Fresh	Aseptically collect CSF. Divide CSF into 1 to 4 tubes. Tubes are numbered in order of draw. Tube #4 or the last tube collected is most suitable for cytology, unless otherwise specified by physician.	Prefer 5 ml's, however there is no minimum required.	#4 Tube 	Name, DOB, MRN, Collection date, Specimen type and anatomical location. This information must be recorded on the side of the specimen container and not the lid.	Cytopathology Non-Gynecological Order	Secure lid and place req and sample in specimen bag. Refrigerate if unable to send to the lab immediately. Do not Freeze	6th Floor lab receiving	Improper labeling: mislabeled, previously frozen.
CYTOPATHOLOGY Urines/bladder washes/renal washings	Fresh	Do not submit the first voided morning urine.	Prefer 40 ml's, however there is no minimum required	PLASTIC CONTAINER WITH SCREW ON LID 	Name, DOB, MRN, Collection date, Specimen type and anatomical location. This information must be recorded on the side of the specimen container and not the lid.	Cytopathology Non-Gynecological Order	Secure lid and place req and sample in specimen bag. Refrigerate if unable to send to the lab immediately.	6th Floor lab receiving	Improper labeling: mislabeled specimen. Specimen leaked too much fluid. Submitted in formalin.
Breast Secretions/Nipple discharge	Fixed	Expressing discharge from the nipple and directly smearing the slide from discharge site makes the actual smear. Immediate fixation is imperative. Spray fix with cytofixative spray or drop into coplin or slide container; jar filled with 95% ETOH.	Minimum = 2 slides	SLIDES WITH FROSTED END TO WRITE ON. CYTOFIXATIVE SPRAY or SLIDE CONTAINER WITH 95% Alcohol. All available in the Cytology Department 	Name and DOB or MRN and site of collection.	Cytopathology Non-Gynecological Order	Slide container to protect from breakage if spray fixed. Tight lid on container with 95% Alcohol	Pav H/ 4th floor/ HL 416 After hours (after 5pm M-F) 6th floor receiving area	Broken Slides/ air dried slides
SKIN/LESION SCRAPPING (TZANCK TEST)	Fixed	Supplies needed: Sterile saline solution, Plastic spatula (the type used for PAP smears) Pathology/Cytology requisition Preservvot Vial. Moisten the area to be scraped with saline solution. The lesion should be scraped vigorously at the base of the vesicles. Skin cells are needed, not the fluid inside the vesicle. Place spatula in Preservvot vial and swirl to dislodge cellular material into fixative solution. Discard spatula.	N/A	Get the thinPrep vial from the Cytology Department 	Name, DOB, MRN, Specimen type and anatomical location. This information must be recorded on the side of the specimen container and not the lid.	Cytopathology Non-Gynecological Order	Secure lid and place cytology requisition and sample in specimen bag. Refrigerate if unable to send to the lab immediately	Pav H/ 4th floor/ HL 416 After hours (after 5pm M-F) 6th floor receiving area	Improper labeling,, mislabeled specimen. Submitted in vial that expired according to manufacturer's label. Specimen leaked to much fluid to perform test.
ANAL PAP	Fixed	The dacron swab is thoroughly rinsed into a properly labeled ThinPrep Pap test fixative vial. Specific instructions, as well as supplies should be obtained from the laboratory before specimen procurement. DO NOT leave collection device in vial. Once cellular material is dislodged from collection device, discard device.	N/A	Get the thinPrep vial from the Cytology Department 	Name, DOB, MRN, Specimen type and anatomical location. This information must be recorded on the side of the specimen container and not the lid.	Cytopathology Non-Gynecological Order	Secure lid and place cytology requisition and sample in specimen bag. Refrigerate if unable to send to the lab immediately	6th Floor lab receiving	Improper labeling,, mislabeled specimen. Submitted in vial that expired according to manufacturer's label. Specimen leaked to much fluid to perform test.
FINE NEEDLE ASPIRATIONS of all body parts	Fresh and fixed	*An optimal specimen would include both submitting a specimen in tube and on slide. If submitting on slides have one fixed in 95% ETOH and 1 air-dried. The needle can be rinsed by place directly into a vial. Tube or other container that contains Plasmalyte or Saline. Call cytology @ 257-3640 for assistance with FNA specimens	no minium	slides or jar/bottle 	Name, DOB, MRN, Specimen type and anatomical location. This information must be recorded on the side of the specimen container and not the lid.	Cytopathology Non-Gynecological Order	Secure lid and place req and sample in specimen bag. Refrigerate if unable to send to the lab immediately.	Pav H/ 4th floor/ HL 416 After hours (after 5pm M-F) 6th floor receiving area	Improper labeling,, mislabeled specimen. Submitted in vial that expired according to manufacturer's label. Specimen leaked to much fluid to perform test.
TOUCH PREPS AND CORE BIOPSY of all body parts	Fixed in Formalin or Fresh in sterile container with RPMI or Plasmalyte if lymphoma is in the differential	Call cytology @ 257-3640 for assistance for touch prep and core biopsy specimen.	no minimum	 OR 	Name, DOB, MRN, Specimen type and anatomical location. This information must be recorded on the side of the specimen container and not the lid	Cytopathology Non-Gynecological Order	Secure lid and place req and sample in specimen bag. Refrigerate if unable to send to the lab immediately.	Pav H/ 4th floor/ HL 416 After hours (after 5pm M-F) 6th floor receiving area	Improper labeling,, mislabeled specimen. Submitted in vial that expired according to manufacturer's label. Specimen leaked to much fluid to perform test.