

# To order most labs:

Priority = Routine

Frequency = Once

# To order AM labs:

Priority = Routine

Frequency = am draw

# Recurring labs (q4h, q6h, etc):

Priority = **Routine** 

Frequency = (q4h, q6h, etc)

Things to understand about ordering labs

#### Routine:

- •Epic sets the scheduled draw time to "now" as a default. Please change the time to the time you want the draw.
- •Routine blood work after 23:00 will be drawn with AM draws

#### •Timed:

•Use this priority only for the tests listed below. All other tests will be classified as routine.

APTT	Potassium	Cortisol	Digoxin	Lithium
PT/INR	Sodium	Acetaminophen	Vancomycin	Tacrolimus
Anti Xa	Magnesium	Salicylate	Gentamycin	Cyclosporin
Hemoglobin	Troponin	Carbamazepine	Tobramycn	
Blood Morphology	Newborn Metabolic Screen	Free Dilantin	Valproate	

•Must be ordered at least 2 hours ahead of the desired draw time.

## •Stat:

- •You must verbally notify the nurse of a stat lab order immediately.
- •Stat labels print immediately. The nurse should draw the labs within 15 minutes.

#### •Add-on Tests:

- •Use this feature only when a tube is already in the lab.
- •If a tube is not available, using this feature will not make a draw occur.

## • Remember to use the Rounding navigator to avoid duplicate lab orders:

- •Review existing lab orders before placing new orders because other providers may have ordered similar/duplicate labs on your patient already
- •D/C duplicate orders
- •The Rounding Navigator can be used to Modify existing orders. (Cancel and Reorder)

### •Missing results:

- •If your lab test is cancelled and you don't know why, the order may have been modified (Canceled and Reordered) by you, another provider, or a nurse. Check in Chart Review and Rounding Navigator first.
- •If your lab test has not been drawn at the appropriate time, check with the nurse to see if the patient is a nurse collect, or look in Progress Notes under the author type of "blood drawer". Phlebotomists document all reasons that are known to them for delayed or missed draws.