

Test Request Form

Patient Demographics:

Patient Name: _____ DOB: _____

MRN: _____ Sex: M F

Inpatient Outpatient ICD-10 Code (outpatient only): _____

Ordering Physician Details:

Name: _____ Title: _____

Contact Phone: _____ CWID (NYP affiliates): _____

Requestor's Signature: _____

Date of request: _____

Test Request Type:

Add-On (see back of page for guidance)

Request Slide/Smear

Miscellaneous Test Request

- Test is not available in Epic to order

Requested Test(s): _____

Does this test require patient consent: Y N

Medical Necessity (Justification): _____

Laboratory Use Only

Testing Location: _____ Test Code: _____

Specimen Details:

Container Type: _____ Storage Temp: _____ Specimen Type: _____

Medical Director Approval: Y N

Medical Director Signature: _____ Date: _____

Was Requestor Notified? Y N

Epic Automated Push Add-Ons: Inpatient and Emergency Department

What to do:

- Select the option “*Use Existing Specimen*” when placing the test order in Epic. If the option is not available, there is NO suitable specimen in the lab to add on to, and a new specimen collection must occur.

The screenshot shows the Epic interface for a "MAGNESIUM LEVEL" test order. The "Frequency" dropdown is set to "Once", which is highlighted with a red box. Below it, the "At" field shows the date "9/30/2025" and time "0129". The "Release to patient" section has "Immediate" selected. The "Add-on" section shows "Use Existing Specimen" selected, also highlighted with a red box. The interface includes "Accept" and "Cancel" buttons at the top right and bottom right.

- Creatinine Kinase (CK)
- Cortisol
- C-reactive Protein (CRP) (Inflammation)
- Cardiac C-reactive Protein (CRP)
- Bilirubin, Direct
- Haptoglobin
- Hepatic Function Panel
- Lactate Dehydrogenase (LD)
- Lipase
- Basic Metabolic Panel*
- Comprehensive Metabolic Panel*
- Magnesium Level
- Parathyroid Hormone Intact
- Phosphorus Level
- Triglycerides
- TSH (Thyroid Stimulating Hormone)
- Ferritin

***Basic and Comprehensive Metabolic Panels must be ordered within 6 hours of collection for an add-on. All others may be added on within 24 hours from collection.**

Outpatient and tests excluded from automated push add-ons:

Write in requested test(s) below. All requests will be reviewed by the laboratory Medical Director.

Test(s): _____