

Anatomic Pathology Specimen Labeling Requirements:

Anatomic Pathology specimen container labels must be labeled with:

- * Patient's full name (last name, first name)
- * Specimen count or Jar label (if multiple specimens are submitted)
- * Anatomic source and site (if applicable)
- * Clinician name
- * Collection date
- * Requisition number

Multiple
Specimen
Example:

PATHO, ANA
A - Left Breast 1:00
Dr. Purell 7/10/12

33696946

PATHO, ANA
B - Left Breast 3:00
Dr. Purell 7/10/12

33696946

It is important to label the container, not the lid of the specimen container.
Information listed on the requisition and included on the container label must match.
Anatomic Pathology will not accept the specimen if information is missing or incorrect.

Anatomic Pathology Laboratory Requisition Requirements:

A clearly completed requisition must accompany each patient specimen.

Demographic Information required to be completed on the requisition:

- * Clearly identify the ordering physician, provider number, office address and phone number
- * Patient's full name (first and last)
- * Patient's address, phone number, sex and DOB
- * Specimen collection date, collection time, and time placed in formalin
- * Insurance information or name and billing address of responsible party-If not included, a bill will be sent to the patient's home address

Clinical Information required to be completed on the requisition:

- * Specific/appropriate ICD -10 code(s)
- * Significant clinical history, including known cytology and surgical pathology diagnosis
- * Specific specimen source
- * Biopsies must also be site specific
- * Medical Record Number, if known

Significant clinical history, including known cytology and surgical pathology diagnosis:

Treatment: ☐ None ☐ Cautery ☐ Surgery ☐ Radiation ☐ Chemotherapy ☐ Hormonal ☐ Other _____

SURGICAL PATHOLOGY (LAB USE ONLY)

DATE/TIME ACCESSION NUMBER

A. <input type="text" value="Left Breast 1:00"/>	D. <input type="text"/>	G. <input type="text"/>
B. <input type="text" value="Left Breast 3:00"/>	E. <input type="text"/>	H. <input type="text"/>
C. <input type="text"/>	F. <input type="text"/>	I. <input type="text"/>

Requisition Folding Requirements/Specimen Tracking:

All specimens are to be accompanied by a clear, complete NYHL requisition. All NYHL requisitions (paper or electronic) include a bar code each with a unique requisition number. To ensure proper specimen tracking and optimum scanning, please ensure requisitions are folded in such a way that bar codes are clear and visible to the couriers without having to open the specimen bag.

If you have any questions please contact Client Services at (212)746-0670.