

Immunopathology Requisition and Labeling Requirements:

The following requisition and labeling guidelines are set forth to maintain the highest level of patient safety and quality test results.

Immunopathology Pathology Laboratory Requisition Requirements:

- A clearly completed requisition must accompany each patient specimen.
- Information required on the requisition:
 - Clearly identified ordering physician, provider number, office address and phone number
 - Patient's full name (last name, first name)
 - Patient's address, phone number, sex, and date of birth
 - Specimen collection date and time
 - Insurance information or name and billing address of responsible party – If not included, a bill will be sent to the patient's home address
 - Appropriate ICD10 code(s)
 - Significant clinical history, including known cytology and surgical pathology diagnosis
 - Specific specimen source (biopsies must also be site specific)
 - Medical Record Number (if known)

Immunopathology Specimen Labeling Requirements

- Container/Tube/Slide Labels must include:
 - Patient's full name (last name, first name)
 - Secondary patient identifier (Medical Record Number or Date of Birth (for nonhospital patients only) or Requisition Number (allowed for non-hospital patients only))
 - Anatomic source and site. For example: PBL, (R) Pic BM Aspirate
 - Collection date: It is important to label the specimen container, not the lid of the container
- Information listed on the requisition and included on the container must match.
- Immunopathology will not accept the specimen if information is missing or incorrect.