# Sample Retrieval and Inquiry

Log onto Cobas Infinity:

Username =Partner's ID

Password = Temp password will be initially assigned after your first log in you will set your own password. If you forget your password contact a member of management to reset.

#### Select Lab Flow (1)

Click on the down arrow beside menu (2)

Select Workflow > Sample Tracking



*TIP: Add to your Favorites for easy access by clicking on the box with the Star. This will add it to the Overview page (see example below). You will simply click on Sample Tracking.* 

Favorites Sample tracking	
Archive query	

Once the Sample Tracking Screen Appears: Change **Order Regist**... to **ALL**, default is Since Yesterday (3) Enter or scan the **CID** into the **Tube Identifier** field (4) Press ENTER

세 Main	X Administratio	n Monitoring	į	_	_		_
Menu		Workflow/Sample tracking					
Tube identifier	Ube type *Order reg	ist Patient first na Patient first su	Sample tracking result Tube ID:	Route deta Tube	ails a type:		
No results	NI (V) Since yest	*(3)	Target/Node/User	Workflow	Status	Date and time No data to display	Instrument

Sample tracking will appear on the right side of the screen (see below) (5) The sample tracking result will show you where the sample has been and where it is currently. Note: the blue indicates the current location of the specimen.

This sample is currently in the AOB-1 Buffer and will qualify for an electronic retrieval. NOTE: If the sample is not in the AOB it cannot be electronically retrieved, you must wait for it to be in the AOB before initiating the force target. Never initiate a force target while a sample is on an analyzer being processed.

III Main		0 designation		TTT Atracian				_	_				-) -
Menu	V		*	Workflow\Sam	ple tracking								3441
"Tube identifier	Tube type	Order I	ngistr Y	Patient first na.	- Patient first se	1	Sample tracking result Tube ID: 13680028355(5)	Routa detai	ils type: Salum				
C INCREMENTAL OF	) as	Tu	¥.		· · · · ·		Target/Node/User	Womflow	Satus	Date and time	Instrument position	Internal position	
1.3680028355	Senam	08/01/20	23				Ocobas 8100		p Ø	08/01/2023 12:56:07			
							Cha Cha	c6100 Basi	5	08/01/2023 13:28:36			
							Ocobias 8100		<b>[</b> →	08/01/2023 13 37 29			
							Cha Cha	c8100 Basi	K I	08/01/2023 13:28:40	[7630 - 2]		
						,	AOB-1_BUFFER Storage time: 165m	cë100 Basi	(9	08/01/2023 13:37:29	[60283 - 21]	[60283 - 3 - 1]	
						4	14						
							OBS-2_ARCH						

To electronically retrieve this sample click on the Sample Quality button at the bottom middle of the screen (6) From the list select Force Target (7)

Jii Main	1	6 Adm	inistration	(H)	Monitori	ng	_						P
Menu	$\otimes$	$\leq$	> \star	Workl	low/Samp	ble tracking							
*Tube identifier	Tube type		Order registr From	Patient	first na	. Patient first s		Sample tracking result Tube ID: L3680028355	Route detai	ls type: Serum			
12000020205	AR		To 1	- 10		10		Target/Node/User	Workflow	Status	Date and time	Instrument position	Internal position
L3680028355	Serum	0	8/01/2023	SANDRA		GALARNEAU	1	Cobas 8100		P 0	08/01/2023 12:56:07		
								Cha Cha	c8100 Basi	22	08/01/2023 13:28:36		
								O cobas 8100		[ <del>)</del>	08/01/2023 13:37:29		
								Cha Cha	c8100 Basi	V 8	08/01/2023 13:28:40	[ 7630 - 2 ]	
							۶.	AOB-1_BUFFER Storage time: 165m	c8100 Basi.	<b>[</b> =	08/01/2023 13:37:29	[60283 - 21]	[60283 - 3 - 1]
							٠	• ···					
								AUQUOT ER					
								SCM Error					
V C	≥ page 1	of 1	Records: 1 Reset t	ans time	Samp Force Workf	target (7)							
Results	Route hi	story	Reset	-	Samp	le quality 🔻 🔻	6						

The Tube selection/Send to screen will appear. Use the drop-down arrow (8) for the Send to field to select Target. The Target menu will appear.

For Add-Ons Only: Select Add-On to OBS (9)

For all other retrievals: Select Force Retrieve to OBS (9)

Then select Force Target. (10)

L3680028355 (Serum)	5 ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) (
Send to *	
Send to *	<b>(</b>

L36800283	55 (Serum)		
Force Retrie Add-On to (	eve to OBS DBS	(9)	
10) For	ce target	(⊗ c	ancel

Once the Force Target has been initiated it will be sorted to

- IPB Add Ons Tray for Add-Ons
- OBS1 Manual Retrieve tray (all non-addon retrievals)

## Samples that will not qualify for electronic retrieval:

- OBS-2 ARCHIV
- ADD-ONS

## ARCHIVED SPECIMENS (OBS-2\_ARCHV):

If the sample has been archived (off the 8100) or is ready to archive (still on 8100 in OBS2 drawer) the last location will be listed as **OBS-2 ARCHIV** (11) with a rack number in the Instrument Position field (12) in this example the specimen is in tray 50457 position 4. The rack can be located in one of two locations, the specimen fridge or on the 8100 OBS2 drawer.

This sample does not qualify for electronic retrieval. You will need to physically locate and retrieve the sample from the appropriate rack.

*Tube identifier	Tube type	Order reg	jistr	Patient first na	Patient first su		Sample tracking result	Route detail	s			
		From	V				Tube ID: L3671122130	Tube t	ype: Plasma			
10072400400		To					Target/Node/User	Workflow	Status	Date and time	Instrument position	Internal position
L3671122130	Plasma	 All 07/27/2023	V	TEST	TEST		Ocobas 8100		<b>Þ</b> Ø	08/01/2023 13:19:44		
							C FROZEN_SO	c8100 Basi	60			
							AOB-1_BUFFER	c8100 Basi				
							C FROZEN_SO	c8100 Basi		08/01/2023 09:17:08	[-11]	
							AOB-1_BUFFER Storage time: 1m	c8100 Basi	⊷⊌	08/01/2023 09:19:12		
						4	AOB-1_BUFFER	c8100 Basi	닐과	08/01/2023 13:19:38		
						(1		c8100 Basi	리	08/01 2023 13:19:44	[50457 - 4] (12)	50457 - 1 - 4 ]

## Chemistry Manual Archive and or Heme Manual Archive

Manual Archived specimens will have a Target of Chemistry Manual Archive or Heme Manual Archive. These samples will not qualify for electronic retrieval and will be found in the fridge or within the corresponding department.

The rack number and location will appear in the Instrument Position Field.



## ADD-ONS

Specimens previously retrieved and sorted to the Add-On target will have the last Target as ADD-ONS. These samples cannot be electronically or manually retrieved and another sample ID must be used.

*Note: The instrument position listed refers to the position the sample was sorted to when forced to the Add-On tray.* 

Refer to Sunquest to identify another CID.

